

18/12/2013



UN Development Programme Kyrgyzstan - Bishkek

Project: 00068284
Project Title: UN Support for Strengthening Disaster Preparedness
Start Year: 2012
End Year: 2014
Implementing Partner: UNDP
Responsible Parties: UNDP
Revision Type: Project Approval

| Budget (US\$) as of Last Revision on 18-December-2013 | | |
|---|------------------------------|------------|
| Donor | Fund | Amount |
| UNDP_MA | 30000 Programme Cost Sharing | 12,634.00 |
| Total Budget (2014 and Beyond) | | 12,634.00 |
| Total Utilization (2013 and Prior) | | 21,764.45 |
| Project Total | | 0.00 |
| Unprogrammed/Unfunded | | -34,398.45 |

Project Description:

AWP 2014
UN Support for Strengthening Disaster Preparedness and Response Coordination in the Kyrgyz Republic (DRCU Secretariat)
Annual workplan 2014 of the current UN JP is done based on the Project Document discussed, agreed and signed by all UN agencies

Agreed by: National PMU Manager
Agreed by: UNDP Operations Manager
Agreed by: UNDP ARR
Agreed by: UNDP DRR

(No TRAC in 2014) 20/12/2013



Annual Work Plan

Kyrgyzstan - Bishkek

Project: 00068284

Project Title: UN Support for Strengthening Disaster Preparedness

Year: 2014

Report Date: 18/12/2013

| Output | Key Activities | Timeframe | | Responsible Party | Planned Budget | | | | |
|--------------------------------|----------------------------|-----------|-----|-------------------|----------------|---------|--------------|--------------------------------|-------------------------------|
| | | Start | End | | Fund | Donor | Budget Descr | Amount US\$ | |
| 00083559 Disaster preparedness | Coordination mechanism | | | UNDP | 30000 | UNDP_MA | 71400 | Contractual Services - Individ | 5,466.00 |
| | | | | UNDP | 30000 | UNDP_MA | 74200 | Audio Visual&Print Prod Costs | 434.00 |
| | | | | UNDP | 30000 | UNDP_MA | 75100 | Facilities & Administration | 826.00 |
| | DRCU SOP | | | UNDP | 30000 | UNDP_MA | 74200 | Audio Visual&Print Prod Costs | 500.00 |
| | | ERP&ER | | | UNDP | 30000 | UNDP_MA | 72400 | Communic & Audio Visual Equip |
| | Inter-Agency Contingency P | | | UNDP | 30000 | UNDP_MA | 71600 | Travel | 1,000.00 |
| | | REACT | | | UNDP | 30000 | UNDP_MA | 71600 | Travel |
| | Support to DRCU | | | UNDP | 30000 | UNDP_MA | 74200 | Audio Visual&Print Prod Costs | 800.00 |
| | | | | UNDP | 30000 | UNDP_MA | 71600 | Travel | 760.00 |
| | | | | UNDP | 30000 | UNDP_MA | 73100 | Rental & Maintenance-Premises | 1,232.00 |
| | TOTAL | | | | | | | | |
| GRAND TOTAL | | | | | | | | | 12,634.00 |

Country Kyrgyzstan

**UN Support for Strengthening Disaster Preparedness and Response Coordination in the Kyrgyz Republic
(DRCU Secretariat) Work Plan:**

Annual Work Plan 1 January 2014 – 31 May 2014

UNDAF Outcome(s):

UNDAF Pillar C: Inclusive and Sustainable Job-Rich Growth for Poverty Reduction encompassing areas of Energy and Environment and Disaster Risk Reduction

Outcome 3:

UN continued its active support to the disaster response coordination mechanism in the country. Based on thorough and wide discussions held in 2012, the Disaster Response Coordination Unit (DRCU), led by the UN RC, updated key guiding documents and introduced to members and partners. This has been appreciated and supported by the international community and several new important actors that confirmed their interest to join DRCU, such as GIZ, USAID and WB. The concept of one unified Inter-Agency Contingency Plan (IACP) for large disasters and small and medium scale emergencies was developed and discussed. DRCU succeeded to increasing its capacity through series of capacity building measures. REACT members first time participated in the nationwide simulation exercise "Disaster 2012", with participation of 15 different UN Agencies, national and international NGOs representing the humanitarian community. Besides, REACTs were activated twice in April-June 2012, as a response to floods that affected Naryn and Batken regions of the country, and Kyrgyzstan Crisis Communications Group was formed to ensure that the humanitarian community in Kyrgyzstan can effectively communicate with relevant audiences during the transition from humanitarian response to recovery and development. On the key tasks to ensure joint communications in times of crisis.

DRCU Outcome:

Disaster preparedness and response coordination mechanism (the Mechanism) strengthened through effective DRCU Secretariat support.

Managing agent:

UNDP Kyrgyzstan

Participating Organization:

OCHA, OHCHR, UNDP, UNFPA, UNHCR, UNICEF, UN RCO, UN WOMEN, WFP, WHO

Responsible Parties:

DRCU Secretariat

Project partners:

Donors, Government, Red Cross and Red Crescent Movement, international organisations, international and local NGOs

Fund Management Option:

Pooled and OCHA funds

Brief Description

The Kyrgyz Republic is highly exposed to disasters. Landslides, mudflows and floods are major hazards, with 200-300 events every year. Seismic activity in more than 3,000 earthquakes registered annually. In addition, the country is at high risk of manmade disasters from the industrial and nuclear waste dumps left over from the Soviet past. The main objective of the project is to support the coordination activities of the Disaster Response Coordination Unit (DRCU) Secretariat in further strengthening cooperation and coordination for disaster preparedness and response between the donors, local and international NGOs, UN organizations and the Government of the Kyrgyz Republic. DRCU project covers the period from July 2012 to May 2014 and include six main outputs:

- Output 1: Strategic decision – making process supported and all stakeholders kept up-to-date with preparedness for disaster response;
- Output 2: DRCU regulations and guidance papers aligned with actual policy, legal and operational environment widely disseminated;
- Output 3: ERP&ER joint inter-agency information management framework is operational;
- Output 4: Consolidated Inter-Agency Contingency Plan (IACP) endorsed and disseminated;
- Output 5: Emergency response by disaster response coordination mechanism facilitated;
- Output 6: Coordination between Inter-Ministerial Commission on Civil Protection (IMCCP), National Platform on DRR, MoES and DRCU mechanism strengthened.

Programme Period: July 2012 – May 2014

Key Result Area (Strategic Plan): Coordination for disaster preparedness and response

Atlas Award ID 00068284

Start Date: 1 July 2012

End Date: 31 May 2014

Management Arrangements: DIM

Total resources required (July'12 – May'14) **\$95,000.00**

OCHA parallel funding (July'12 – May'14) **\$60,000.00**

2014 AWP budget
UN Pooled funds **\$12,634**

Agreed by UNDP:

Mr. Alexander Avanesov, UN Resident Coordinator

Signature:



Date:

30.12.13

DRCU
Project #: 00083559

| EXPECTED OUTPUTS <i>And baseline, associated indicators and annual targets</i> | PLANNED ACTIVITIES <i>List activity results and associated actions</i> | TIMEFRAME | RESPONSIBLE PARTY | PLANNED BUDGET | | | |
|---|--|-----------|-------------------|----------------|------------------------------|---|--------------|
| | | | | Funding Source | Budget Description Amount | | |
| Output 1: Strategic decision-making process supported and all stakeholders kept up-to-date with preparedness for disaster response | Activity Result 1.1. Secretariat support to DRCU and DRCU Chair | | | | | | |
| | Action 1.1.1. Conduct regular quarterly DRCU meetings and ad-hoc emergency meetings: <ul style="list-style-type: none"> • draft/obtain approval of meeting agendas • prepare supporting documents • take meeting minutes • follow up on implementation of decisions • file, archive, etc. | X | X | DRCU | Pooled funds | Simultaneous interpretation, sundries, coffee-break | 2792 1060 |
| | Action 1.1.2 Day-to-day support to RC/DRCU Chair | X | X | DRCU | Pooled funds | Rent, communication, audio visual and office equipment, stationery, office supplies | 1232 |
| | Action 1.1.3 Support to Sectoral Meetings | X | X | DRCU | Pooled funds | Coffee-break, | 500 |
| Output 2: DRCU regulations and guidance papers aligned with actual policy, legal and operational environment widely disseminated | Activity Result 2.1. DRCU Standard Operational Procedures are in use | | | | | | |
| | Action 2.1.1. Support review of SOP (if/when needed). Upon request by DRCU (not more than once a year) | | X | DRCU | Pooled funds | Printing, translation | 500 |
| Output 3: ERP&ER joint inter-agency information management framework is operational | Activity Result 3.1. Updated DRCU website is operational and kept up-to-date | | | | | | |
| | Action 3.1.1. DRCU website is kept fully operational in English and Russian languages and updated on weekly base | X | X | DRCU | Pooled funds | Payment to web-hosting provider | 50 50 |
| Output 4: Consolidated Inter-Agency Contingency Plan (IACP) endorsed and disseminated | Activity Result 4.1. Inter-Agency Contingency Plan designed and compiled in the line with IASC recommendations and standards | | | | | | |
| | Action 4.1.1. Support and participation in the IACP thematic group | X | | DRCU | Pooled funds | IACP Workshop Printing, translation | 1000 1000 |
| Output 5: Emergency response by disaster response coordination mechanism facilitated | Output 4 sub-total: | | | | | | |
| | | | | | | Output 4 sub-total: | 1000 |

| EXPECTED OUTPUTS And baseline, associated indicators and annual targets | PLANNED ACTIVITIES <i>List activity results and associated actions</i> | TIMEFRAME | RESPONSIBLE PARTY | PLANNED BUDGET | |
|--|--|-----------|-------------------|----------------|--|
| | | | | Funding Source | Budget Description Amount |
| | Activity Result 5.1. Rapid Emergency Assessment and Coordination Teams (REACT) missions conducted | | | | 1566 |
| | Action 5.1.1. Support to inter-agency dialogue on joint rapid needs assessment procedure | X | DRCU | | |
| | Action 5.1.2. Facilitation and participation in inter-agency needs assessment missions through REACT mechanism | X | DRCU | Pooled funds | Travel 2 x 2-day missions (once per quarter) |
| | Action 5.1.3. Support and/or contribution to situation reports preparation | X | DRCU | | |
| | Action 5.1.4. Creation and maintaining list of emergency contacts | X | DRCU | | |
| | Output 6: Coordination between Inter-Ministerial Commission on Civil Protection (IMCCP), National Platform on DRR, MoES and DRCU mechanism strengthened | | | | Output 5 sub-total: 1566 |
| | Activity Result 6.1. Government key partners and main stakeholders of the NPDRR are better informed of DRCU activities. | | | | 250 |
| | Action 6.1.1. Preparation of supporting documents for DRCU representation in the Inter-ministerial Commission on Civil Protection sessions/meetings | X | DRCU | Pooled funds | Translation, printing |
| | Activity Result 6.2. DRCU works effectively | | | | 5466 |
| | Action 6.2.1. Project staff salary (including Security costs) 6% payroll charges | X | | Pooled funds | Project Assistant (SC 5 100%) 6% payroll |
| | | | | | 5157 |
| | | | | | 309 |
| | | | | | 5716 |
| | TOTAL Project Budget | | | | Output 6 sub-total: |
| | 7% Donor charges | | | | Output 1-6 total: |
| | 1% communication costs | | | | 11624 |
| | TOTAL | | | | 884 |
| | | | | | 126 |
| | | | | | 12634 |

MANAGEMENT ARRANGEMENTS: DISASTER COORDINATION UNIT STRUCTURE

